

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

March 5, 2024

5:00pm

Commissioner Hester called the meeting to order at 5:00pm.

Present

Commissioners Kevin Haughton and Gordon Hester, Deputy Chief Don Malone; Chief Ken Johnson; Deputy Chief Andres Steevens; Deputy Chief Nick Henry and Administrative Director Peggy Callahan.

Approval of the Agenda

Commissioner Hester amended the agenda to include a vote to appoint a new board member. Agenda was approved as amended.

Commissioner Hester made a motion to appoint Scott Mercile as a new board member to position #3; seconded by Commissioner Haughton. Motion carried.

Swearing In – Commissioner Hester swore in Scott Mercile as new board member.

Consent Agenda

Minutes from February 6 and February 24, 2024, meetings were approved as mailed. Approval of Warrants/EFTs/ACHs processed 02/01/2024 through 02/29/2024 were approved. January 2024 bank reconciliation was approved.

Executive Session

Per RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee – Commissioner Hester took the board into Executive session at 5:05pm for fifteen minutes. Chief Johnson also participated.

5:20pm – regular meeting resumed

Chief's Report –

- Spring Recruit School Class of 2024-1
- Lieutenant testing was completed; we will plan a Pinning Ceremony at the next meeting.
 - Cliff Denman promoted to Lieutenant of Support Services.
 - Steve Copeland promoted to Station 3 Lieutenant.
 - McKenna Jimno promoted to Station 2 Lieutenant (Waiting for Shift Assignment).
 - Evan Zeuschel promoted to Station 2 Lieutenant (Waiting for Shift Assignment).
 - Shaun Pitts promoted to Station 2 Lieutenant (Waiting for Shift Assignment).

- House Bill 2258: Bifurcation of 911 tax money. No action taken; the bill is dead.
- SREC Planning Board Meeting/workshop.
- Lots of training is being offered around the region. We will be hosting a few NWCG classes.
- Spokane County Code updates are needed. WUIC, Title 3, and Adoption of Appendix D for the IFC; a representative from each agency met this month and will continue to work on updating codes, with the focus being on Appendix D.
- Jeff King (Maintenance Technician) started on February 7th.
- Station 10-5 Remodel: Renovations for enhanced functionality.
 - Plans had input from station officers.
 - Drawings were submitted to the county for permitting.
 - A project manual is being created for us to go out to bid.
- Chiefs' association is sponsoring a Staff ride. One Chief from each agency.
- Permits filed for Thorpe Development: 3 buildings for a business park.
- March 22nd, 6 pm: Annual Awards Banquet.
- Department Stats.
- Email records retention - Proofpoint upgrade software.
- Navigating the Flames: Wildfire Risk in Spokane County, April 25th, 2024, 08:30 to 14:00.
- <https://www.spokanecounty.org/FormCenter/Emergency-Management-31/2024-Wildfire-Risk-Symposium-428>

6-12 month Short Term Plan

Continuously training to increase the number of drivers and EMTs to expand St 2 Coverage
 Increase volunteer opportunities (Completed with Staffing Station 2 consistently)
 Developing Comprehensive plan (Initiative 5)

Old Business

1. Roundtable Meeting Follow Up – Lt Sayers reported on Maintenance Activities – introduced new Maintenance Technician (Jeff King); Clean up of Maintenance Bay; Obtaining Key Certifications; Replacing HVAC Systems; Annual Station Inspections including Sprinkler and Water Heater testing.
2. Strategic Plan Timeline Update:

Strategic Planning Updates

- SREC GIS Station and Deployment Modeling- Initiative 6 Planning
- Staff Ride (Little Big Horn)- Initiative 4 Leadership and Morale
- FDIC (5 Spots), L380 (2 Spots), Wildland Investigation (2 Spots)- Initiative 3 Training Opportunities

New Business

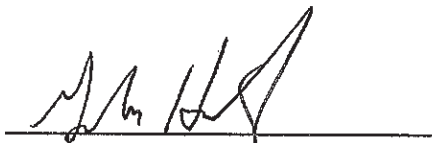
1. Bureau of Land Management Agreement – Chief Johnson presented an agreement with BLM for approval. Discussion followed. Commissioner Mericle made a motion to approve the budget as presented; seconded by Commissioner Haughton. Motion carried.
2. Department of Natural Resources FLRA Agreement – Chief Johnson presented an updated agreement with DNR for approval. Discussion followed. Commissioner Haughton made a motion to approve the budget as presented; seconded by Commissioner Mericle. Motion carried.
3. J Stout Auction Agreement – Chief Johnson presented an updated agreement with J Stout Auction for approval. Discussion followed. Commissioner Mericle made a motion to approve the budget as presented; seconded by Commissioner Haughton. Motion carried.

Public Comment – Commissioner Hester opened the meeting to public comment.

Adjournment

The next regular meeting will be April 2, 2024, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:55pm



Gordon Hester, Commissioner

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