

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

March 4, 2025

5:00pm

Commissioner Hester called the meeting to order at 5:00pm.

Present

Commissioner Gordon Hester, Commissioner Kevin Haughton; Commissioner Evan Lutz; Chief Don Malone; Assistant Chief Andres Steevens; Deputy Chief Henry; Deputy Chief Jon Hanke, and Administrative Director Christine Simmons.

Approval of the Agenda

Agenda was approved as mailed.

Pinning

Regular board meeting was paused at 5pm for pinning of a new employee and promoted employee. Board meeting resumed at 5:12pm

Consent Agenda

Minutes from February 4, 2025, meeting was approved as mailed.

Approval of Warrants/EFTs/ACHs processed 02/01/2025 through 02/28/2025 were approved.
2025 Budget was approved a mailed.

Chief's Report

Call Volume

- **February Total Calls: 129**
 - Motor Vehicle Accidents (MVA): 19
 - Emergency Medical Services (EMS): 67
 - Fires: 12
 - Good Intent/Service Calls: 25
 - Other: 6
- **Trend:** Call volume has doubled in February over the past four years.

Personnel Updates & Training

- **Captain Process:** Assessment center completed (Panel Interview, In-Basket Exercise, Tactical Assessment). Chief Interviews scheduled for March 5.

- **Training & Certifications:**

- Joint Fire Academy started.
- SCC EMT students participating in ride-alongs.
- **New Attack Apparatus:** DC Henry, Lt. Sayers, and FF Gibby completed final inspection in South Dakota. Minor issues found—set to ship in two weeks.
- Four members attended Fire Officer I Training.
- Bailout Training completed for all members.
- Swift Water Awareness Rescue Training completed (SFD instructors).
- Lieutenant probation completed for Pitts, Zeuschel, and Jimno.
- Final briefs submitted to Arbitrator on February 18 for Lt. Murphy arbitration; ruling expected in the next few months.

Grant & Financial Updates

- Secured a **\$3,300 DNR grant** for wildland equipment.

Personnel & Operations

- **Captain MOU:** Finalized with Union; contract position now includes hours and language.
- **Annual Report:** Completed for 2024.
- **Department Audit:** Completed—final report pending, no surprises expected.
- **Union President Update.**
- **Burn Tower Upgrade:** Taylord Containers adding the third story.
- **Equipment Surplus:** Sealed bid process for pickup truck (approved for surplus) and Pumper Tender (pending approval).
- **Service Contract Review:** Evaluating all district service contracts (e.g., copier, HVAC) for cost efficiency.
- **Facility Updates:**
 - Station 10-1 exterior painting planned; renderings and prep work in progress.
 - Land swap with County under review.
- **Annual Awards Banquet:** Held on February 8.
- **Station 10-2:** Planning session to be scheduled.

Property Search

- Met with **SCFD3 Leadership** to explore a **joint station**. They are open to collaboration and will discuss with their commissioners.

AMR Update

- Final **Ambulance Service Board contract** expected by end of March.

Department Expectations

- Continued focus on **raising standards**—moving from a **good** department to a **great** one. High expectations for all staff.

Old Business None

New Business

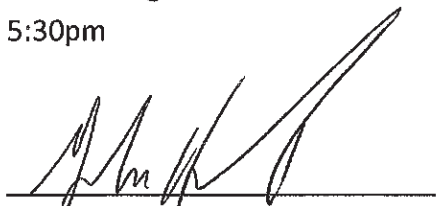
1. Captain MOU – Chief Malone presented the MOU outlining the hours, pay and benefits of the District Captain; Commissioner Lutz made a motion to approve the MOU as presented; seconded by Commissioner Hester. Motion carried.
2. Surplus List – Chief Henry presented a request to add the 1983 GMC D/EX Fire Pumper to the surplus list. He stated it would be sold using closed bids. Commissioner Lutz made a motion to approve the Resolution as presented; seconded by Commissioner Haughton. Motion carried.

Public Comment

Adjournment

The next regular meeting will be April 1, 2025 at 5pm at Station 10-1.

There being no further business to come before the Commission, the meeting was adjourned at 5:30pm



Gordon Hester, Commissioner

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